The Town Council meeting of May 13, 2020 was called to order at 7:08pm by Mayor Del Yonts, followed by the Pledge of Allegiance and roll call as follows:

Mayor Del Yonts – Present
Seat #1 Tom Sammon – Present
Seat #2 Lisette Kolar– Present
Seat #3 Dan Faden – Present
Seat #4 Cathy DeMott – Present
Seat #5 Pat Bryan – Present
Seat #6 Dan Robino, Vice Mayor – Absent

Also attending:
Town Administrator Jason Mahaney
Town Administrative Assistant Mandy Birenbaum

Motions by Councilmember Bryan, seconded by Councilmember Sammon, to unanimous to excuse Councilmember Robino’s absence. Motion passed 6-0.

Mayor Yonts stated the following: Pursuant to Executive Orders issued by the Office of Governor Ron Desantis Specifically Executive Order No. 20-69, issued on March 20, 2020, and extended by Executive Order No. 20-112 on April 29, 2020 and extended by Executive Order No. 20-114 on May 8, 2020 municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2. Per Roll call we have a quorum present via Zoom. Notice of the meeting was done per our usual policy. Notice of the zoom videoconference was provided to council and staff only. A camera has been placed in the council chamber for any public wishing to speak.

Proclamations
National Safe Boating Week 2020
Mayor Yonts read the proclamation designating May 16th through May 22nd, 2020 as National Safe Boating Week. Motions by Councilmember Sammon, seconded by Councilmember Faden, and vote unanimous to adopt the proclamation. Motion passed 6-0.
Presentations
Brevard County Sheriff’s Monthly Report

Jason Mahaney stated he had spoken to Lt. Gamin and there had been no significant concerns to report he added the written report will be sent to Council at later time.

Changes to the Agenda
None.

Mayor Yonts recommended motion removing from table Public Hearing #1, Consent item #1, and New Business #1 and #2 that were tabled at the last meeting. Motion by Councilmember Kolar, seconded by Councilmember Faden, and vote unanimous to remove from table and review items in the order they are listed on the agenda. Motion passed 6-0.

Public Hearings

1. Second/Final Reading for Ordinance No. 2020-02/REZONING NO. Z-2020-01
(Advertised in Florida Today on January 9, 2020, individual notices mailed January 14, 2020): AN ORDINANCE OF THE TOWN OF GRANT-VALKARIA, BREVARD COUNTY, FLORIDA; REZONING PROPERTY AS FOLLOWS: PARCEL ID 30-38-04-79-AE-1, AND MORE PARTICULARLY DESCRIBED IN THIS ORDINANCE; FROM BREVARD COUNTY AU (AGRICULTURAL RESIDENTIAL) TO BREVARD COUNTY RR-1 (RURAL RESIDENTIAL); PROVIDING FOR AMENDMENT OF THE OFFICIAL ZONING MAP; PROVIDING AN EFFECTIVE DATE. (REZONING NO. Z-2020-01). Planning and Zoning Board recommended approval by unanimous vote on February 24, 2020.
Applicant: Justify Group, LLC

Mayor Yonts read the Ordinance by title. Councilmember Kolar noted some residents had some concerns of traffic. Mr. Mahaney clarified the property is a flag lot and this approval is for rezoning only, engineered site plans for a future subdivision will have to be reviewed and approved. Mayor Yonts included that the road is a Town maintained road and any future lots would have to maintain a minimum 1.25 acreage.

Consent Agenda
Town Council Meeting Minutes April 8, 2020.
Motions by Councilmember Sammon, seconded by Councilmember Faden, to unanimous to approve the consent agendas. Motion passed 6-0.
Public Comments (Non-agenda items, 5-minute limit)
None.

New Business

1. Resolution No. 03-2020 Lakeside Ln Preliminary Assessment Roll (Action)
   A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GRANT-VALKARIA, BREVARD
   COUNTY, FLORIDA, PROVIDING FOR THE PUBLICATION OF A PRELIMINARY
   ASSESSMENT ROLL; FIXING A TIME AND PLACE AT WHICH THE OWNERS OF THE
   PROPERTY TO BE ASSESSED OR ANY OTHER PERSONS INTERESTED THEREIN MAY
   APPEAR BEFORE THE TOWN COUNCIL AND BE HEARD AS TO THE PROPRIETY AND
   ADVISABILITY OF MAKING SUCH IMPROVEMENTS, AS TO THE COST THEREOF, AS TO
   THE MANNER OF PAYMENT THEREFOR, AND AS TO THE AMOUNT THEREOF TO BE
   ASSESSED AGAINST EACH PROPERTY SO IMPROVED; PROVIDING FOR NOTICE;
   PROVIDING FOR EQUALIZATION: PROVIDING FOR THE PROVIDING FOR THE REPEAL OF
   RESOLUTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.
   Mayor Yonts read the Resolution by title. Mr. Mahaney explained this is the first reading
   to allow the repayment method for the transportation impact fees on the tax roll. He
   added the project was completed at the original $9385 estimated amount that would be
   paid over ten years with no penalty for early payoff. Councilmember Kolar clarified that
   there would be a lien placed on the property until the amount is paid in full. Councilmember Faden and Mayor Yonts would like to see, in the future, an incentive for
   early payoff to avoid lien fees.
   Motions by Councilmember Bryan, seconded by Councilmember Sammon, and vote
   unanimous to approve Resolution 03-2020 with the addition of a line added to allow for
   upfront payment of the fees. Motion passed 6-0.

2. Resolution No. 06-2020 Amending Budget Resolution No. 16-2019, Budget Resolution
   for Fiscal Year October 1, 2019 Through September 30, 2020 (Action)
   A RESOLUTION OF THE TOWN OF GRANT-VALKARIA, BREVARD COUNTY, FLORIDA,
   AMENDING BUDGET RESOLUTION NO 16-2019, BUDGET RESOLUTION FOR FISCAL YEAR,
   OCTOBER 1, 2019, THROUGH SEPTEMBER 30, 2020 BY CHANGING CERTAIN AMOUNTS
   SHOWN AS ANTICIPATED REVENUES RESULTING IN AN OVERALL INCREASE OF $36,011
   AND CERTAIN AMOUNTS SHOWN AS ANTICIPATED EXPENDITURES, RESULTING IN A LIKE
   AMOUNT.
   Mayor Yonts read the Resolution by title. Mr. Mahaney explained this budget amendment
   was to allow for new hire for the Building Department from the Building Department’s
   enterprise fund not the general fund. Mayor Yonts clarified that the amount is needed to
   cover his expenses. Mr. Mahaney agreed and added the Building Department has already
   collected that amount.
   Motions by Councilmember Kolar, seconded by Councilmember Faden, and vote
   unanimous to approve amended Resolution 06-2020. Motion passed 6-0.
3. **Town Administrator Annual Performance Review (Action)**
Councilmember DeMott thanked Mr. Mahaney for all his hard work and stated he has done a great job hiring employees for the Town. Mr. Mahaney added his appreciation for the hard work of Town staff. Councilmember Bryan said that Mr. Mahaney has taken on the position, continued and added to the work that has been put into the Town, and has been an asset to the Town since he began on Council. Mayor Yonts commented Mr. Mahaney has been taking action during the recent months to be proactive in the needs of the Town. Councilmember Faden added that Mr. Mahaney has been an asset to the Town and that all the ratings have been earned.

**Motion by Councilmember Kolar, seconded by Councilmember DeMott, and vote unanimous to approve the Annual Performance Review. Motion passed 6-0.**

**Motion by Councilmember Bryan, seconded by Councilmember Faden, and vote unanimous to approve the full 5% raise with the Annual Performance Review. Motion passed 6-0.**

**Reports**

1. **Town Administrator’s Report**
   Mr. Mahaney stated on May 11, 2020 the Building Department resumed inspections on occupied buildings and staff has been directed to not to make physical contact with the public and to maintain social distancing at all times. He stated the Town Park and Park restrooms have remained open; furthermore, the Town Playground remains closed until further notice and until there is a recommendation from National Parks and Recreational Advisory. Councilmember Bryan agreed to the higher safety concerns due to some recent reports of an autoimmune illness in children. Mr. Mahaney informed the Council that Port Malabar Elementary teachers recently had a parade through Town Hall and the local area to entertain students and it was enjoyed by everyone. He went on to state Town Hall would open for appointments on June 1st pending no spike in cases and believed we are still able to service residents. Mr. Mahaney said he was waiting for production to resume in auto manufacturing so they could move forward with the maintenance truck, it had an anticipated date of May 18, 2020. He asked the Council if they would like to meet with the consultant next month June 24, 2020 to discuss road selection for paving workshop. After some discussion, the Council agreed to tentatively schedule the paving workshop and the Land Development Reviews for June 24, 2020. Mayor Yonts suggested adding to the next meeting agenda a discussion to have Rick Hood partially compensated for his work with the Land Development Reviews; furthermore, Rick Hood has completed most of his work and would like to see some compensation with the ongoing delay in meetings. Mr. Mahaney informed the Council all the benches have been installed and that the start of hurricane season was fast approaching June 1st. He asked if Councilmembers would start thinking of any projects to discuss for budget season. Councilmember Kolar asked if Covid-19 had affected the budget. Mr. Mahaney said we have already collected 48% of our budget as of April and knew there were some unknown factors in future funding with the virus but we were in good shape at this time. He reported the railroad crossing work previously scheduled went back for engineering redesign after recommendation from BSE Engineering and Florida Department of Transportation. Mr. Mahaney discussed the success of the
Virtual Food Drive and reported the local Food Pantry has not had to turn away anyone in need. He thanked Councilmember Kolar for making masks for the safety of the staff. Mr. Mahaney stated that the farm ditch that was previously dug has now been filled in at the cost of the Town and asked for Council direction on reaction to new land clearing that has been discovered in new aerial pictures. **It was Council’s consensus to authorize Mr. Mahaney to pursue with Code Enforcement action against illegal land clearing.**

2. **Financial Report**
Mr. Mahaney said the financials are in good shape as discussed during Town Administrator’s Report.

3. **Council Reports and Comments**
Councilmember Bryan said thank you to Town staff for everything they have done including maintaining staff and resident safety during this unusual time. Councilmember Faden echoed Councilmember Bryan and thanked staff for their essential work during this time. Councilmember Kolar said our little Town is moving forward well during this time and offered any help if needed. She brought up the possibility of having a testing site in Grant-Valkaria. After some discussion and the staff time requirement, it was decided it was not something to move forward at this time. Councilmember Kolar added the Town came in 3rd place in the Mayor’s Fitness Challenge. Councilmember DeMott thanked staff for their hard work through this time and asked if staff would include a notice about removing doors from appliances when they are placed at the curb for safety specifically the freezers and refrigerators. Mr. Mahaney said it would be done. Councilmember Sammon thanked staff for all the hard work and wished everyone to stay safe. Mayor Yonts mentioned March for Meals was cancelled, the Mayor’s Breakfast scheduled for this month has been moved to October, and the Space Coast League of Cities for June has been cancelled along with the July meeting. He said the plan for Town’s opening June 1st for appointments only and hadn’t heard any concerns of service for the residents at this time.

**Vice Mayor Robino joined the meeting at this time 8:22pm.** Councilmember Bryan and Councilmember Sammon mentioned that property off Sand Point Rd may be used in future for personal all-terrain vehicles. Many Councilmembers expressed concerns of wetlands damage and suggested contacting St. Johns Water Management if anything changes. Mr. Mahaney stated he would reach out to the property owner. Vice Mayor Robino did not have anything to report at this time.

**Adjourn**
There being no further discussion, motions were made by Councilmember Bryan, second by Councilmember Sammon, and vote unanimous to adjourn the meeting at 8:34pm. Motion passed 7-0.
Minutes submitted by: Mandy Birenbaum, Town Administrative Assistant

Del Yonts, Mayor. Signature on file.

ATTEST:

Jason Mahaney, Town Administrator. Signature on file.